

Report of Internal Quality Assurance Cell

Session 2013-14

The college is committed to the all round development of the students and tries to give maximum exposure so that the students turn out to be wholesome personalities when they leave the college and may be capable of facing any challenge that may come in their life. So apart from regular teaching and learning, which is the primary function of any institution, special emphasis has been laid on personality development, enhancement of communication skills, confidence and to promote creativity and original thinking. The main motif of the college remains to create a congenial atmosphere conducive to studies and holistic development of the students and all others associated with it. The faculty of the college remained active all the year round to see that the interests of the students are not ignored and they get what they deserve. Various departments, societies, clubs, cells etc. conducted meetings, workshops, extension lectures, rallies, camps and other competitions to develop the latent potentialities of the students and to help them in growing as responsible citizens. The details of infrastructure development, updation of labs and other services, programmes and activities conducted by the college are as under:

Infrastructural Development:

With the changing scenario of education and advancement in the field of science and technology, updation of labs is very essential. Our college understands the need of it and keeps on updating the labs with new equipment and other necessary material. This year new equipments and other necessary material used in labs were purchased spending approximately seven lacs rupees. Moreover seeing the big rush of the students in science stream, new labs of Physics, Chemistry and the Dark room for Physics lab have also been setup.

The college takes all care of the stakeholders and ensures that they don't have to face any problem. The college has installed a generator for round the clock power supply. This year the college has purchased water purifiers to provide clean water to boys

and girls of the college. The administrative block of the college has been made fully computerized and all the details and the data related with the students and the college has been saved in the computers. The correspondence with the university and DGHE is made both online and offline.

Library:

The library is the heart and the soul of any institution. Every effort has been made to make it learning centric and technologically advance. Every year a good number of books are added to the existing stock of the books. The library of the college has been made fully automated and computerized using SOUL software developed by INFLIBNET Centre, Gandhi Nagar. OPAC facility has also been provided for the users. The library has the facility of e-resources of N-LIST consortium of INFLIBNET having about 70 thousand e-books and 3500 e-journals with downloading and taking printout facility for the students and the staff free of cost. Moreover the library organizes Information Literacy Programmes regularly for the benefit of the staff and students giving them training in the use of computerized library services and e-resources available.

New Courses:

From the very beginning it has been the constant endeavor of the management to start such courses which are the demand of the students. Already we have B.A., B.Com., B.Sc. (Both Medical and Non-Medical), B.Sc. with Computer Science and Post Graduation in Political Science. This year we have got permission to start one new course i.e. Post Graduation in Geography and the classes will start from next session.

Network Resource Center:

The college makes all efforts to make the students and the staff tuned to the latest development in the field of knowledge, science and technology. For this purpose the

college has setup Network Resource Center in the college with 5 desktops having Internet facility for the free use of the students and the staff with downloading and taking printout facility. Computers with Internet facility have also been provided in all the departments so that faculty members may carry out research work and other administrative work smoothly.

Grievances Redressal Cell:

The college takes care of all the stakeholders and is committed to the redressal of their grievances. For this college has setup a Grievance Redressal Cell to redress the problems of the students and to create a healthy atmosphere in the college by organizing students –teachers, teachers-parents, teachers-panches and sarpanches meets. Meetings of the students of arts, commerce, science faculties were held on 24/08/13, 26/08/13 and 27/08/13 respectively to apprise them of the plans and programmes being implemented in the college. A meeting of the elected representatives of Grampanchayats i.e. panches and sarpanches was held on 23/12/13 to seek their corporation in imparting quality education in the college. Then again a meeting of the elected representatives of the municipal committee was held on 10/02/14 with the same purpose. Feedback-cum-suggestion sessions of the students of arts, commerce and science faculty were held on 02/04/14, 03/04/14, 04/04/14 respectively to take the feedback of the students.

Women and Prevention of Sexual Harassment Cell:

The College has made it a point to sensitize all its stakeholders towards women issues. For this Women and Prevention of Sexual Harassment Cell has been setup in the college to make all the girls feel secure and confident. The cell arranges lectures and talks to aware the girls about their rights. A suggestion-cum complaint box has been installed in Girls' common room where they can put their complaints or can meet the incharge of the cell. The cell has taken up various cases of harassment of girls by boys and solved them amicably.

SC/ST/BC/Minorities Cell :

The cell has been constituted to look after the students of SC/ST/BC and other minorities groups. The students of these categories were guided about the various welfare schemes launched by the government and the college. The cell of the college remained active all the year round to see that the interests of these students are not ignored. The cell has also established a separate library for the students to provide them free books for the whole year. A large number of students availed the benefit of it.

Community Development and Welfare Services:

3 units of NSS, one for girls and two for boys, two companies of NCC, Youth Red Cross Club and Red Ribbon Club have been working in the college for developing and promoting a spirit of community service among the student. These units remained active all the year round for community development programmes and other welfare services by organizing various camps and other programs like Tree Plantation Programme, Blood Donation Camp, AIDS Awareness Rally, Youth Day, Swachhhta Rally, World Environment Day, Adult Education Campaign and various other constructive and creative programmes.

Career Guidance Bureau:

The college has setup Career Guidance Bureau which caters the needs of the students by providing them proper guidance in choosing their career and job opportunities. The bureau is open to all the students during college hours to provide them relevant information. Moreover it organizes various lectures on job opportunities and workshops on personality development, communication skills, resume writing, techniques of personal interviews, body language etc. so that these may help the students in the fuller development of their personality and to realize the goals with which they come to college.

Health Awareness Programmes :

The health awareness committee of the college sees that the students remain physically fit and active because a sound mind lives in a healthy body. This year about 193 students of various classes were sent to Seth Laxmi Narayan Sanwaria DES hospital with which we have made collaboration for health checkup and other health related problems. The college remains worried about the anemic conditions in girls and organized various talks by medical experts to exhort them to take good and regular diets.

Sports Activities:

The College having its own stadium and gymnasium provides adequate sports facility to its students. The college is proud of its sports person who make us feel proud of. This year about 270 students participated in 17 disciplines of MDU inter college tournaments and brought laurels for the college, some of them represented university in inter university meets. Annual Athletic meet of the college was organized on 4th and 5th March 2014.

Drama And Music Club :

The drama and music club of the college has been the hub of activities all the year round. The club keeps on organizing various contests like debates, declamations, poetic recitation competition, quizzes, slogan writing, poster making, skits, musical programmes etc. Our students also participate in various other competitions organized by other colleges, university and the state govt. Our students like Ankit Raj, Abhishek Jain, Jitender, Arun, Pinki Grewal etc. have won commendable positions in various state level and university level functions and Zonal and Inter Zonal Youth festivals.

Besides this other cells of the college like legal literacy cell, voter enrolment cell, environment club and various departments of the college remain devoted to the welfare of the students by organizing academic and other programmes.

New Courses started

- MA in Geography

Teachers pursuing Ph.D. works

- Sh. NeerajGarg Librarian
- Sh. Amarjeet Singh Dept. Of Physics
- Sh. Ashok Kadian Dept. of Geography
- Sh. Vipin Pal Dept. Of Physics
- Sh. Deepak Dhilon Dept. Of English
- Sh. RavinderSangwan Dept. Of English

Teachers working on Minor Research Project

- Dr. V.K. Jain Dept. Of English
- Dr. M.K. Jain Dept. Of Commerce (Completed)
- Dr. I.S. Gupta Dept. Of Mathematics (Completed)
- Dr. SushilaSaini Dept. Of Botany (Completed)
- Sh. NeerajGarg Librarian (Completed)

Approved Guides to guide Research Scholars

- Dr. R.N. Yadav Dept. Of Geography
(Principal)
- Dr. P.K. Aggarwal Dept. Of English
- Dr. I.S. Gupta Dept. Of Mathematics
- Dr. Yashvir Singh Dept. Of History
- Dr. Suresh Kumar Dept. Of Political Science
- Dr. Raj Kumar Garg Dept. Of Hindi

Teachers Awarded M.Phil. Degree

- Ms. Hemlata Dept. Of Geography

Teachers Qualified NET

- Mrs. SunitaGoyal Dept. Of Mathematics

Achievements of the Teachers during the session 2013-14

Dr. R.N. Yadav

(Principal)

- A noted social worker and environmentalist.
- Wrote a book PRAYAVARAN VIGYAN which was released by Sh. Bhupendra Singh Hooda CM Haryana.
- Delivered a large number of radio talks and extension lectures.
- Approved research guide of three universities.
- Published two research papers in International and National journals
- Active member of various university bodies and academic organizations.

Dr. Yashvir Singh

Dept. of History

- Authored a book entitled Prachin Avam MadhyaKalin Vishva.
- Presented two research papers in two national conferences.
- Approved research guide of various universities.
- Honored by sub division authorities for contributing in social activities.
- Published two research papers in International journals.

Dr. I.S. Gupta

Dept. of Mathematics

- Approved Research guide.
- One scholar completed his Ph.D. work under his guidance.
- Published one paper in the proceeding of International conference.
- Published three research papers in National journals.

Dr. Raj Kumar Garg

Dept. of Hindi

- Approved Research guide.
- Two research scholars pursuing their Ph.D. work under his guidance.
- Attended National Seminars.

Dr. M.K. Jain

Dept. of Commerce

- Authored a book entitled Management Accounting with ISBN No.
- Presented four research papers in National Seminars.
- Chaired a technical session as resource person in a National Seminar.
- Completed minor research project awarded by UGC.

Dr. SushilaSaini

Dept. Of Botany

- Completed Minor Research project awarded by UGC.
- Published three research papers in National journals.
- Participated in various workshops and seminars and presented papers(posters)
- Delivered radio talks.
- Member of UG Board Of Studies in the Department of Botany,MDURohtak.

Dr. Jitender Kumar

Dept. of Chemistry

- Presented two papers (Posters) in two National seminars.
- Delivered extension lectures and radio talks.
- Published a research paper in International journal.
- Life member of Indian Science Congress Association.

Sh. NeerajGarg

Librarian

- Completed Minor Research Project awarded by UGC.
- Pursuing Ph.D. work.
- Published a research paper in International journal.

Mrs. SunitaGoyal

Dept. of Mathematics

- Qualified NET 2014 with AIR 31.
- Selected as a reviewer of International journal of Mathematics.
- Presented two research papers in two National seminars.

Sh. Jaivir Singh

Dept. Of Physics

- Co-authored a book entitled New College Physics with ISBN No.

Sh. Vipin Pal

Dept. Of Physics

- Presented a research paper in a National seminar.
- Published a research article in a National journal.
- Pursuing research work leading to Ph.D. degree.

Sh. Ashok Kaidan

Dept. Of Geography

- Pursuing Research work leading to Ph.D. Degree.
- Presented a research paper in a National seminar.

Sh. Amarjeet Singh

Dept. Of Physics

- Pursing Research work leading to Ph.D. Degree.
- Published one research paper in International journal.
- Participated and presents two research papers in National seminars.

Sh. Deepak Dhillon

Dept. Of English

- Pursuing Research work leading to Ph.D. Degree.
- Presented three research papers in National seminars.

Mrs. Priti Gupta

Dept. Of Commerce

- Presented two research papers in two National seminars.

Sh. Chhaju Ram

Dept. Of Physics

- Participated and presented a research paper in National seminar.

Dr. Rajendra Singh

Dept. Of Hindi

- Presented three research papers in three National seminars.

Outstanding Achievements Of The Students During The Session 2013-14

Sports Section

Ashish

BA-1 Roll No. 83

- ❖ Represented MDU in AllU Athletic Championship.
- ❖ Represented MDU in North Zone Inter University Volley Ball championship.
- ❖ Won Silver Medal and a Bronze Medal in MDU Inter College Athletic championship.

Naveen

BA-1 Roll No. 231

- ❖ Represented MDU in AllU Boxing championship.
- ❖ Won Gold Medal in MDU Inter College Boxing championship.

Naveen

BA-II Roll No. 1688

- ❖ Represented MDU in North Zone Inter University Volley Ball championship.

Vijesh

BA-II Roll No. 1723

- ❖ Represented MDU in AllU Kho-Kho championship.
- ❖ Won Gold Medal in North Zone Inter University Kho-Kho championship.
- ❖ Won Silver Medal in MDU Inter College Kho-Kho championship.

Kunal

BA-I Roll No. 391

- ❖ Represented MDU in AllU Kho-Kho championship.
- ❖ Won Gold Medal in North Zone Inter University Kho-Kho championship.
- ❖ Won Silver Medal in MDU Inter College Kho-Kho championship.

Academic Section

AmandeepSaini

BA-II

- ❖ 3rd position in MD University merit list BA Ist Semester.
- ❖ 1st Position in MD University merit list of BA 2nd Semester.

Monika

B.Com. 2nd Year

- ❖ 3rd position in MD University merit list of B.Com. Ist Semester.

Deepshikha Jain

- ❖ 6th position in MD University merit list of B.Sc. 6th Semester.

Gopal Gupta

B.Com. II Year

- ❖ 7th position in MD University merit list of B.Com. Ist Semester.

Reema

B.Com. II Year

- ❖ 9th position in MD University merit list of B.Com. Ist Semester.

AntimaSinghal

BCA-II

- ❖ 12th position in MD University merit list of BCA 2nd Semester.

Neha Gupta

BCA-II

- ❖ 15th position in MD University list of BCA 2nd Semester.

Sonia Yadav

B.Sc.-II

- ❖ 26th position in MD University list of B.Sc. II Semester.

Extra Curricular Activities

Abhishek Jain

B.Sc.-III

- ❖ Best Explanatory in State Level Science Exhibition.
- ❖ 1st in Group Discussion in Inter Zonal Youth festival.
- ❖ 2nd in symposium in Inter Zonal Youth festival.
- ❖ Won a large number of prizes in various Inter College debate, Declamation and poetic recitation competitions.

Ankit Raj

B.Sc. III

- ❖ 2nd in Sanskrit Declamation in Inter Zonal Youth festival.
- ❖ 3rd in Mock Interview in Inter Zonal Youth festival.
- ❖ 3rd in North Zone Essay writing competition.
- ❖ Won a large number of prizes in various Inter College debate, Declamation and poetic recitation competitions.

Jitender

BA-III

- ❖ Won 2nd prize in state level Haryanvi Quiz.
- ❖ Won 2nd prize in state level History Quiz.

Arun

BA-III

- ❖ Won 2nd prize in state level Haryanvi Quiz.
- ❖ Won 2nd prize in state level History Quiz.

Manoj

BA-II

- ❖ Won 2nd prize in state level Haryanvi Quiz.
- ❖ Won 2nd prize in state level History Quiz.

Pinki

B.Sc. III

- ❖ 1st in state level Haryanvi Translation competition.

Various Activities Carried Out In the College during the Session 2013-14

August 2013

- ✓ Archaeological survey of Historical Sites on 8th and 9th August.
- ✓ Orientation Programme of the students of Arts faculty on 24th August.
- ✓ Orientation of the students of Commerce faculty on 26/08/13.
- ✓ Orientation of the students of Science faculty on 27/08/13.
- ✓ Essay writing competition and group discussion by Commerce Department on 31/08/13.
- ✓ Assembly and Orientation programme of the students of Geography Department on 31/08/13.

September 2013

- ✓ Orientation programme of NSS volunteers on 02/09/13.
- ✓ A.D. Shroff Memorial Inter College Declamation Contest on 06/09/13.
- ✓ Extension Lecture for NSS volunteers.
- ✓ Intra College Geography Quiz Contest by Geography Dept. on 12/09/13.
- ✓ Extension lecture on Career Opportunities and Job options by Career Guidance Bureau on 14/09/13.
- ✓ Extension lecture by Chemistry Dept. on 17/09/13.
- ✓ Field study tour by Botany Dept. on 19/09/13.
- ✓ Essay writing competition by Science faculty on 20/09/13.
- ✓ NSS Day celebration on 21/09/13.
- ✓ Intra College Science Quiz competition by Science faculty on 25/09/13.
- ✓ Extension lecture for NSS volunteers on 27/09/13.
- ✓ Floral Tribute to Saheed Bhagat Singh by History Dept. on 28/09/13.

October 2013

- ✓ Extension lecture on World Blood Donation Day on 01/10/13.
- ✓ Intra College Collage and Photography competition by Science faculty on 01/10/13.
- ✓ Group Discussion on Relevance of Gandhi by History Dept. on 02/10/13.
- ✓ Various Intra College competitions organized by Women's Cell on 04/10/13.
- ✓ Lecture for NSS volunteers on 10/10/13.
- ✓ Exhibition of charts and models organized by Geography Dept. on 12/10/13.

- ✓ Consumer protection exhibition organized by Commerce Dept. on 14/10/13.
- ✓ Power Point Presentation Contest by Commerce Dept. on 15/10/13.
- ✓ One Day workshop on Communication Skills, Group Discussion, Body Language and Personal Interview by Career Guidance Bureau on 16/10/13.
- ✓ Science Exhibition on 17/10/13.
- ✓ Educational tour to Kullu and Manali by Physics Department from 24-28 October.
- ✓ Educational tour to Kullu and Manali by Geography Dept. from 25 to 28 October.
- ✓ Educational tour to Delhi by Chemistry Dept. on 30/10/13.

November 2013

- ✓ Various Intra College Contests like Declamation, Slogan writing on the spot painting and debate competition were organized by legal literacy cell on 07/11/13.
- ✓ Extension lecture organized by legal literacy cell on 09/11/13.
- ✓ Lecture on legal literacy by NSS Units on 09/11/13.
- ✓ Commerce Quiz by Commerce Dept. on 12/11/13.
- ✓ Extension lecture on Women Empowerment and Swami Vivekananda by NSS units on 19/11/13.
- ✓ Extension lecture on Common School Education by NSS unit on 22/11/13.
- ✓ NCC week celebrated from 18th to 24th November.
- ✓ JanChetna rally was organized by NCC on 22/11/13.

December 2013

- ✓ World AIDS Day celebrated on 01/12/13.
- ✓ A meeting of Panches and Sarpanches was held on 23/12/13.

January 2014

- ✓ Seven Day Camp was organized by Boys NSS units-I and II from 4th January to 10th January.
- ✓ National Youth Day celebrated on 12/01/14.
- ✓ Extension Lecture on Scope and Study in Management colleges was organized by Career Guidance Bureau on 16/01/14.
- ✓ Blood Donation Camp was organized on 18/01/14.
- ✓ Paper reading contest by Botany Department on 18/01/14.
- ✓ Exhibition on social issues by Commerce Department on 23/01/14.

- ✓ Celebration of Voters Day and a rally was organized to awaken the voters on 25/01/14.

February 2014

- ✓ Inter College English Quiz Contest was organized by Academic Forum on 06/02/14.
- ✓ Inter College Group Discussion Contest was organized by Academic Forum on 06/02/14.
- ✓ Inter College personality Contest was organized by Academic Forum on 07/02/14.
- ✓ A meeting of the Municipal Councilors was held on 10/02/14.
- ✓ Group Discussion by Botany Department on 15/02/14.
- ✓ Extension lecture by Geography Department on 17/02/14.
- ✓ Convocation Function was organized on 19/02/14.
- ✓ One Day NSS Camp was organized on 19/02/14.

March 2014

- ✓ Annual Athletic meet of the college was organized on 4th and 5th March.
- ✓ International Women Day celebrated on 08/03/14.
- ✓ Extension lecture by History Department on 08/03/14.
- ✓ Educational tour to Historical sites of Rajasthan by History Department from 9th to 11th March.
- ✓ Debate competition by Commerce Department on 28/03/14.
- ✓ Mock interview by Commerce Department on 28/03/14.
- ✓ Extension lecture by Physics Department on 28/03/14.
- ✓ Annual Prize distribution function on 31/03/14.

April 2014

- ✓ A feedback-cum suggestion session of the students of Arts faculty was organized on 02/04/14.
- ✓ A feedback-cum suggestion session of the students of Commerce faculty was organized on 03/04/14

- ✓ A feedback-cum suggestion session of the students of Science faculty was organized on 04/04/14
- ✓ Various Inter College Contests like Essay writing, Declamation, Quiz and objective type Questions test on Indian Constitution were organized by Political Science Department on 04/04/14.
- ✓ One Day workshop on API under CAS was organized by IQAC on 11/04/14.

Principal

Co-ordinator
IQAC