

# Report of Internal Quality Assurance Cell

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## Session 2011-12

The college is devoted to the overall development of the students so that it may lead to their holistic development enabling them to contribute positively to society and the nation as responsible citizens. During the academic session 2011-12 every effort was made to mark a new milestone in history of the college and to lead the college further in the direction and the mission with which the college has been setup.

1. Updation of infrastructure and new techniques are very necessary to keep the students abreast with the latest development in the field of education, Science and Technology. A sincere effort was made in the college in this direction by taking the following steps.
  - English Language Lab has been established
  - An amount of Rs. 3 Lacs was spent for the updation of Laboratories in the college i.e Physics , Chemistry, Botany, Zoology, Computers and Geography.
  - Remote sensing GIS Lab has been established in the department of Geography.
  - 125 KVA three phase Generator set was purchased to provide round the clock power to the laboratories, classrooms and the office.
  - Cannon Image runner 2520 was purchased for Reprographic section established in the college library for the benefit of the students and the staff.
  - Eight Dell Desktops were purchased and added in the college office with wi fi connection for the smooth functioning of the office and the computerisation of the office record.
  - 2 LCD projectors have been purchased one for Geography Dept. and other for conference Room.
  - Deptt.have been provided with desktops.
  - 248 Benches and Desks were purchased to provide adequate furniture in the classrooms.
  
2. The faculty of the college remained active all the year round to see that the interests of the students are not ignored and they get what they deserve. Various societies formed by the college conducted meetings , workshops, extension lectures, rallies and other competitions to motivate and to develop the latent potentialities of the students and to establish regular interaction with them which is so necessary for the healthy

development of this asset of the nation. The details of the activities conducted by various cells / societies / clubs etc have been given for reference in brief.

- **Grievances Redressal Cell** : A meeting of the parents of the students with the Principal and the staff was organised on 07-02-2012 to take feedback and to know the hardships faced by their wards. Meetings of the Sarpanches of nearby villages were called on 02-12-2011 and 03-12-2011 to talk about the measures for the improvement in the college and to exhort the parents and the students of their villages to contribute positively in the activities of the college.
  
- **Women and Prevention of Sexual Harassment cell**: The cell convened meeting of the girls students , arranged several lectures on the topics related to women empowerment, common problems faced by women in college and working places and their solutions. The cell also took the cases of harassment of girls by the boys and solved them amicably.
  
- **SC/ST Minorities Cell**:- The Cell has been constituted to look after the welfare of the students of SC/ST/ Minorities. The students of these categories were guided about the various welfare schemes launched by the Govt. and the college. The cell of the college remained active all the year round and saw that the interests of the students are not ignored. The cell has also established a Remedial library for these students to provide free books for the whole year. 310 students availed the benefit of free books from the library.
  
- **Legal Literacy Cell**:- The Legal Literacy cell of the college remained active to provide legal literacy to the students. It organised various competitions like Essay writing, Slogan Writing, On the spot painting , Debate competition etc. to provide awareness to the students about the legal complications in their day to day life. Two students of the college reached the final stage of State Level Legal Literacy Debate Competition with Jyoti Sangwan winning the 1<sup>st</sup> prize in the said competition.
  
- **Voter Enrolment Cell** :- As per the directions of the Election Commission and the district administration Voter Enrolment Cell has been created in the college. The cell started a special drive to awaken the students for the enrolment of fresh

voters with the result that the enrolment forms of about 164 students who attained the age of 18 were forwarded to district election officer for registering their names in the voters list. Apart from this many competitions like debate, slogan writing, poster making etc were organised to generate the interests of the students in the election process. An Awareness Rally was also organised on 25-01-2012 in the city to awaken the masses about the role of voters in democratic Govts.

- **Wall Magazine Club:-** Wall magazine section has been started in which students contributed their articles , slogans on current issues , important cuttings of the papers , painting etc. The purpose was to promote and to develop the creativity among the students.
  
- **Sports Department:-** The college having its own stadium and Gymnasium provides adequate sports facilities to the students. During the session 2011-12, fifteen(15) teams were sent to participate in various inter college tournament conducted by M.D.University, Rohtak. Some students showed extra ordinary performance , won medals and represented MDU in All India Inter University Tournaments and won medals too even there. The college also organised Inter College Kabaddi Championship (women) conducted by MDU, Rohtak. Some of the important achievements of the students have been mentioned in Annexure-I.
- **Drama and Music Club :-** The Drama and Music Club of the college has been the most popular among the students and keeps on adding colors in the atmosphere of the college. The club keeps on organising various programmes like debates, declamation contest, poetic recitation competition , quizzes, skits and musical programmes. Our students also participate in various competitions organised by other colleges , universities and the State Govt. Some extra ordinary achievements of the students of this club are given in Annexure-I.
- **Community Development and Welfare Services:-** Three Units of NSS have been working in the college- One for girls and two for boys. These units remained active all the year round for community development and welfare services by organising seven days and one day camps. During the session these units organised tree plantation week , Swachhtha Chetna Rally , Blood Donation Camp, World Environment Day, Aids Awareness Rally , Youth Voters Day, Adult Education Campaign etc.

- **Career Guidance Bureau:-** The Career Guidance Bureau of the college organised various programmes and lectures which informed the students about the various career opportunities available to them in pursuing further studies or for going in jobs.
- **Academic Forum:-** The college has also established an Academic Forum in the college to create a congenial atmosphere conducive to studies where students may take their problems with the teachers and to organise such programmes / workshops on personality development, enhancement of communication skills, preparing for group discussion and personal interviews. The forum organised also such type of programmes and the students took keen interest in them and showed positive results.
- **Libaray :-** Library is heart and the soul of any institution. Every effort during the session was made to add more and more books to the library so that these may cater the needs of the students. During the session 491 books were added to the existing stock of the books.
- **Network Resource Centre :-** Network Resource Centre has been working in the college library with 5 desktops having Internet facility for the use of students and the staff during college hours.

### **New Courses Started**

- i. (i) The college started Six Months Certificate Course in Human Rights.
- (ii) The college applied for permission to start B.Sc.with Computer Science and hopes to get the permission very soon.

**Achievements of the Students in various fields Session 2011-12**

<b>Amita , MA (Previous) Pol.Sc.</b>	<ol style="list-style-type: none"> <li>1. Won Gold Medal in 10,000 Mtrs and 5000 Mtrs races in All India Inter University Athletic Meet with new meet record in 10000 Mtrs race.</li> <li>2. Bronze Medal in All India Inter University Cross Country Race</li> <li>3. Silver Medal in MDU ,Rohtak Inter college Cross Country Race</li> </ol>
<b>Bharthari, BA-I</b>	<ol style="list-style-type: none"> <li>1. Declared Best Athlete of MDU Rohtak</li> <li>2. Represented MDU, Rohtak in All India Inter University Athletic Championship.</li> <li>3. Won Gold Medal in 100 and 200 Mtrs race in MDU Rohtak Inter College Athletic Championship.</li> </ol>
<b>Priyanka, BA-II</b>	<ol style="list-style-type: none"> <li>1. Secured 3<sup>rd</sup> position in senior National Kabaddi Championship</li> </ol>
<b>Renu, BA-II</b>	<ol style="list-style-type: none"> <li>1. Represented MDU Rohtak in Inter University Kabaddi Championship and won 4<sup>th</sup> place in North Zone Inter University Kabaddi Championship.</li> </ol>
<b>Surender BA-I</b>	<ol style="list-style-type: none"> <li>1. Participated in Junior National Athletic Championship</li> </ol>
<b>Narbir , BA-I</b>	<ol style="list-style-type: none"> <li>1. Participated in Junior National Athletic Championship</li> </ol>
<b>Amit Kumar- BA-I</b>	<ol style="list-style-type: none"> <li>1. Represented MDU Rohtak in North Zone Inter University Volley Ball Championship.</li> <li>2. Got 2<sup>nd</sup> position in 3<sup>rd</sup> senior State Volley Ball championship.</li> </ol>
<b>Mukesh, BA-I</b>	<ol style="list-style-type: none"> <li>1. Represented MDU Rohtak in North Zone Inter University Volley Ball Championship.</li> </ol>
<b>Brijesh, BA-I</b>	<ol style="list-style-type: none"> <li>1. Represented MDU Rohtak in North Zone Inter University Volley Ball Championship.</li> </ol>
<b>Pratibha Sangwan, Bsc-III</b>	<ol style="list-style-type: none"> <li>1. Won 3<sup>rd</sup> prize in declamation contest in North Zone Inter University Youth Festival.</li> </ol>

	<ol style="list-style-type: none"> <li>2. 3<sup>rd</sup> prize in State Level Science Essay writing competition.</li> <li>3. Won many 1<sup>st</sup> prizes and trophies in Inter College debates and declamation contests.</li> </ol>
<b>Jyoti Sangwan, B.Sc-II</b>	<ol style="list-style-type: none"> <li>1. Won 1<sup>st</sup> prize in state level debate competition organised by Legal Literacy Cell Haryana.</li> <li>2. Won Many 1<sup>st</sup> prizes and trophies in Inter College debate and declamation contests.</li> </ol>
<b>Abhishek Jain, B.Sc-I and Nisha Rani B.Sc-II</b>	<ol style="list-style-type: none"> <li>1. Won 2<sup>nd</sup> prize in state level Science Exhibition .</li> </ol>
<b>Sunil, B.Sc-III</b>	<ol style="list-style-type: none"> <li>1. Won consolation prize in state level science Essay Writing competition.</li> </ol>
<b>Deepshikha, B.Sc-II</b>	<ol style="list-style-type: none"> <li>1. Got 8<sup>th</sup> position in University Merit List in Univeristy exam of B.Sc-II( First three semesters)</li> </ol>
<b>Ajay Saini, B.A.-III</b>	<ol style="list-style-type: none"> <li>1. An enthusiast NSS volunteer who was declared best NSS volunteer in the college and 2<sup>nd</sup> best NSS volunteer in the University.</li> <li>2. Participated in many National Youth Camps organised by Ministry of Youth And Sports</li> </ol>

<b><u>Achievements of the Faculty Members Session 2011-12</u></b>	
<b>Session 2011-12</b>	
<b>Dr. R.N.Yadav, Principal</b>	<ol style="list-style-type: none"><li>1. Presented a research paper in International Conference organised by University of Malaya at Kualalampur(Malasia) from 10-07-2011 to 13-07-2011.</li><li>2. Delivered a Key Note Address at International Seminar held at and organised by CDLU, Sirsa from</li><li>3. Delivered a Key Note Address in a National Seminar held at and organised by Govt. College Narnaul on 05-03-2012.</li><li>4. Helped Hisar Doordarshan in preparing a documentary film on Environment of 30 minutes duration.</li></ol>
<b>Dr. Suresh Kumar Dept. of Pol.Sc.</b>	<ol style="list-style-type: none"><li>5. Six Research articles were published in International and National referred Journals.</li><li>6. Approved as research guide/ supervisor in Pol.Sc.by MDU Rohtak.</li><li>7. Attended two National conferences at Lucknow and Sirsa and presented papers.</li><li>8. Presented a research paper in UGC sponsored National seminar.</li></ol>
<b>Dr. Raj Kumar Garg Dept. of Hindi</b>	<ol style="list-style-type: none"><li>1. Seven research articles were published in National referred journals.</li><li>2. Attended and presented research papers in five national seminars.</li><li>3. Approved as research guide/ supervisor in Hindi by MDU Rohtak.</li><li>4. One student pursuing Ph.D work under his supervision.</li></ol>

<b>Sh. Bhupender Singh</b> <b>Dept. of Physical Edu.</b>	<ol style="list-style-type: none"> <li>1. Deputed as a coach for MDU cross country race team for All India Inter University Championship which won 1<sup>st</sup> prize.</li> <li>2. Deputed as contingent incharge of MDU athletics team for participating in All India Inter University Athletics championship.</li> <li>3. Attended 7 days workshop organised by dept. of Physical Edu. MDU Rohtak.</li> <li>4. Pursuing Ph.D work.</li> <li>5. Attended and presented research paper in a National Seminar.</li> </ol>
<b>Dr. Sushila Saini</b> <b>Dept. of Botany</b>	<ol style="list-style-type: none"> <li>1. Granted Minor Research Project by UGC</li> <li>2. Attended and presented paper in two National seminar.</li> <li>3. Attended 10 days National Workshop on “ Mircobial Diversity : Exploration and Perspectives from 03-05-2012 to 12-05-2012.</li> <li>4. Invited member of UG board of studies , Dept. of Botany, MDU, Rohtak.</li> </ol>
<b>Sh. N.P.Panwar, Dept. of Pol. Sc.</b>	<ol style="list-style-type: none"> <li>1. Two research articles were published in referred Journals.</li> <li>2. Attended and presented a research paper in National conference at CDLU Sirsa.</li> <li>3. Attended and presented a research paper in National seminar at Sikar(Raj.)</li> </ol>
<b>Dr. Jitender Kumar, Dept. of Chemistry</b>	<ol style="list-style-type: none"> <li>1. Awarded Ph.D Degree.</li> <li>2. One research paper was published in International journals.</li> <li>3. Three research paper presented in National seminar.</li> <li>4. Participated in two National workshop.</li> </ol>
<b>Sh. Neeraj Garg, Librarian</b>	<ol style="list-style-type: none"> <li>1. Granted Minor Research Project by UGC.</li> <li>2. Pursuing Ph.D work.</li> </ol>
<b>Dr. Sunita Dhatteerwal, Dept. of Zoology</b>	<ol style="list-style-type: none"> <li>1. Participated in three National seminar.</li> <li>2. Attended two National workshops held at Pt. NRS Govt. College, Rohtak</li> </ol>
<b>Sh. Pardeep Seelwal,</b>	<ol style="list-style-type: none"> <li>1. Qualified GATE in 2012.</li> </ol>



<b>Dept. of Computer Science</b>	2. Presented a research paper in National seminar.
<b>Dr. Shamina, Dept. of Zoology</b>	1. Presented a Research Paper in National seminar.
<b>Mrs. Amita Malik, Dept. of Botany</b>	1. Presented a Research Paper in National seminar.
<b>Sh. Chhaju Ram , Dept. of Physics</b>	1. Presented a Research Paper in National seminar.
<b>Sh. Ashok Kumar, Dept. of Geography</b>	1. Attended and presented Research Paper in five national seminars held at various places in Haryana.
<b>Sh. Roshan Lal, Dept. of English</b>	1. Presented two Research Papers in National Seminars.
<b>Sh. Vipin Pal Singh, Dept. of Physics</b>	1. Presented a Research Paper in National seminar.
<b>Sh. Jaiveer Singh, Dept. of Physics</b>	2. Presented a Research Paper in National seminar

Teachers Awarded Minor Research Project by UGC Session 11-12

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| 1. Dr. Inder Singh Gupta | Dept. of Mathematics   |
| 2. Sh. Neeraj Garg       | Librarian  |
| 3. Dr. Sushila Saini     | Dept. of Botany  |
| 4. Dr. Yashvir Singh     | Dept. of History( Already working on a project awarded by UGC) |
| 5. Dr. R.N.Yadav         | Principal ( Completed Research work on MRP awarded by UGC.)    |

Teacher qualified GATE 2012

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| 1. Sh. Pardeep Seelwal | Dept. of Computer Science |
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Teacher Awarded Ph.D Degree 2011-12

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| 1. Dr. Jitender Kumar | Dept. of Chemistry. |
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Teachers pursuing Ph.D work.

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| 1. Sh. Neeraj Garg     | Librarian              |
| 2. Sh. Amarjeet Singh  | Dept. of Physics       |
| 3. Sh. Bhupender Singh | Dept. of Physical Edu. |

Approved Supervisors/ Guides to guide the students for Ph.D Degree.

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| 1. Dr. Suresh Kumar   | Dept. of Political Science |
| 2. Dr. Raj Kumar Garg | Dept. of Hindi             |

Activities organised in the college session 2011-12

1. Faculty of Science organised two day National seminar sponsored by The Director General Higher Education, Haryana, Panchkulla on 10-11 Feb.2012. Sh. Mahabir Singh, Addl. Director , Higher Education Panchkulla was the Chief guest and Prof. Rup Lal , an eminent educationist from Dept. of Zoology Delhi University, Delhi delivered the Key-Note Address. About 50 Research Paper were presented during the Seminar by the Participants from Delhi, Punjab , Haryana and Rajasthan.
2. Dept. of Pol.Sc. organised inter university moot court competition sponsored by UGC on 18-03-2012.Prof. C.P.Sheoran , Dept. of Law , MDU , Rohtak was the Chief Guest. 12 Teams from various Universities participated in the competition.

3. The college organised inter college Kabaddi championship (women) conducted by MDU Rohtak from 05-09-2011 to 08-09-2011.
4. Inter college personality contest was organised by the Academic Forum on 04-02-2012.
5. Dept. of Hindi organised inter college Hindi literature quiz contest on 19-02-2012.
6. A meeting of the staff with the parents of the students was called on 07-02-2012 to take their feedback and hardships faced by their wards.
7. A meeting of the representatives of the local bodies (Sarpanches) of nearby villages was called on 02-12-2011 and 03-12-2011 to help in motivating the students to contribute positively in creating congenial atmosphere in the college.
8. A rally was organised by voter registration committee on the occasion of National votes day 25-01-2012 to motivate the people to participate in democratic process.
9. Swachhtha rally was organised by NSS units on 02-11-2011.
10. Blood donation camp was organised by NSS & Youth Red Cross units on 26-11-2011.
11. 7 days special camp was organised by NSS units (boys) from 06-01-2012 to 12-01-2012.
12. 7 days special camp was organised by NSS units (girls) from 20-02-2012 to 26-02-2012.
13. 34<sup>th</sup> Annual athletics meet of the college was organised on 22-02-2012 and 23-02-2012 in the college stadium.
14. International Youth Day was celebrated on 12-08-2011 by the Academic Forum by organising a debate competition.
15. An extension lecture was delivered by Mrs. Amita Malik, Convener Health Affairs Committee on the steps required for maintaining physical and mental health.
16. Two day workshop on communication skills , creative writing and group discussion was organised by Academic Forum on 9<sup>th</sup> and 10<sup>th</sup> September.
17. Intra college science essay writing competition was organised by faculty of science on 03-09-2011.
18. Plantation week was celebrated from 12-09-2011 to 17-09-2011 by NSS units of the college.
19. NSS day celebration was organised on 24-09-2011.
20. Intra college science quiz was organised on 12-09-2011 by science faculty of the college.
21. An extension lecture was organised on 12-10-2011 by the Dept. of Geography on the topic “ Geo-Informatics”.
22. Intra college essay writing , slogan writing and on the spot painting was organised by Legal Literacy Cell on 13-09-2011 to aware the students about legal complication.
23. An extension lecture was organised by the Dept. of Pol. Sc. on 19-10-2011 on the topic “ Corruption in India- Causes and Remedies”.

24. An extension lecture on “ Career opportunities available after graduation” was organised by Academic Forum on 18-10-2011.
25. Medical health check-up of the students was conducted in the month of September and October.
26. Students of Botany Dept. were taken on one day educational tour for flora observation and angio sperm collection.
27. An extension lecture was organised on 18-02-2012 by Health affairs committee on the Medical problems faced by the girls.
28. An extension lecture was organised on 20-09-2011 by women cell to create awareness about the different types of harassment faced by women and ways to tackle them.
29. An extension lecture was organised by women cell on the topic “ Empowerment of women” by Dr Shamim Sharma, Director, Choudhary Devi Lal Vidyapeeth on 15-02-2012.
30. An essay writing competition was organised by women cell on the topics related to women on 30-03-2012.
31. Various competitions like debate , poster making , slogan writing etc were organised on 05-12-2011 by Voter Registration Committee to create awareness in the democratic process.
32. A ten days workshop was organised on Grooming and Diction by wall magazine society in the month of January to flush out the hesitation and inhibitions from the minds of the students.
33. World environment conservation day was celebrated by NSS on 25-11-2011.
34. AIDS awareness day was celebrated on 01-12-2011 by NSS units of the college.
35. Science exhibition was organised by the faculty of science on 18-02-2012.
36. National science day was celebrated on 28-02-2012 by the faculty of science.

## **Plan of Action chalked out by Internal Quality Assurance Cell (IQAC) for the year 2012-13.**

1. The college is committed to the all round development of the students and tries to give maximum exposure so that the students turn out to be wholesome personalities when they leave the college and may be capable of facing any challenges that they face in their lives. So apart from regular teaching and learning which is the primary function of any educational institution, special emphasis has been laid on personality development, to promote creativity among the students and the enhancement of communication skills for this various departments/ clubs/cells/societies of the college have been asked to prepare and to strictly adhere to the academic calendar.
2. Some of our students have shown extra ordinary performance in sports and extracurricular activities. We have good sports facilities with a stadium , Gymnasium and an Auditorium for extracurricular activities. These stadium , Gymnasium and an Auditorium were built long ago and need renovation. This year we plan to take up the renovation of these to provide all the necessary facilities in them so that the students may avail the maximum benefit of them.
3. We are proud of our institution and of its students and the staff. Still there is scope for its betterment. Keeping this in mind we plan to call meeting of parents with teachers and meeting of the representatives of local bodies (sarpanches) of the nearby villages to take their feedback and to know the hardships faced by their wards so that necessary improvement may be made. Important cells like Grievances Redressal Cell , Women and prevention of Sexual Harassment Cell and anti Ragging Cells have been asked to establish greater interaction with the students to solve their problems and to create a congenial atmosphere in the college.
4. A good library in the college speaks of an institution and we can boast of having a very good library with a grand collection of books and other infrastructure. Still

it has been our constant endeavour to make it richer and richer by adding more and more books to it. This year we plan to subscribe e-books and e-journals so that these are available on the net for the benefit of the students and the staff.

5. The college always makes efforts that the education and the courses provided to the students should meet the requirement of time and they should be able to get good jobs. Last year six month Certificate Course in Human Rights was started. This year we have started B.Sc. with Computer Science. We also plan to start the process of opening some new job oriented courses like B.P.Ed., B.Com(Voactional) and Courses in Library Science.
6. Everyone lives and dies for himself but a real human being is one who is committed to community services and development. Here in the college we try our best to make the students true human beings. For this three NSS units – One for Girls and Two for boys and one Bn. One Platoon of boys and one platoon of girls NCC have been created who are asked to organise camps and rallies in villages and Dalit Basties for their welfare and community services.
7. The college sees that the teachers of the college remain updated in their knowledge and should know the latest developments being taken place in the world of education, science and technology. For this the college plans to see that the teachers participate in Seminars and Workshops, pursue research work and to work on research projects awarded to them by UGC from time to time.
8. The college plans to see that the Alumni Association of the college keep on arranginf its meeting with the teachers in the college and helps the students of the college in motivating them and getting placements.
9. The college has created Career Guidance cell, IQAC plans to ask the cell to be more particular in arranging lectures and workshops so that the students may

know about the career opportunities available to them in pursuing further studies or to go for in jobs.

IQAC of the college is committed to enhance and assure internal quality and to create learner centric environment in the college.

(Dr.R.N.Yadav)  
Principal Cum Chairman,IQAC

(Dr.P.K.Aggarwal)  
Co-ordinator, IQAC